

Scan, submit, approved
expenses in minutes, not weeks

Expense 365 brings AI-powered expense management natively into Microsoft 365 automating receipt scanning, multi-currency tracking, policy enforcement, and reimbursements so finance teams focus on insights, not paperwork.

73%
Firms Using AI for
Expenses

10mins
to Deploy

100%
Data in M365

14-days
Free Trail

Full Expense Lifecycle Coverage

Procure

Submit Claim

Auto Validate

Manager Review

Finance Review

Reimburse

Report & Audit

Use Cases

Finance Teams

Travelling Employees

Procurement

SMEs to Enterprise

Compliance Teams

Global / Multi Currency Orgs



AI Receipt Scanner
Instantly reads merchant name, date, and amount from photos — zero manual data entry



Policy Enforcement AI
Flags out-of-policy submissions before they enter the approval queue
auto-rejects violations



Automated Approvals
Routes by amount, department, or category via Power Automate — no manual routing needed

Core Features



AI Receipt Capture
Snap a photo on mobile — AI extracts all key details and pre-fills the expense form automatically.



Multi-Currency Support
Automatically converts foreign currencies using live exchange rates — ideal for global and traveling teams.



Mileage & Per Diem Tracking
Calculate travel reimbursements with GPS-based mileage tracking and configurable per diem rates.



Budget Monitoring
Real-time spend visibility by department, project, or cost center — alerts when budgets approach limits.



Bulk Expense Reports
Bundle multiple expenses into a single report for efficient batch submission and manager review.



Corporate Card Integration
Link Amex, Visa, or Mastercard to auto-capture transactions and match them with submitted receipts.



Audit Trail & Compliance
Complete expense history with SOC 2 compliance, role-based access, and detailed audit logs for finance reviews.



Power BI Dashboards
Visualize spending patterns, reimbursements timelines, policy violations, and category breakdowns in real time.

Key Benefits

- Eliminate manual data entry - AI scans receipts in seconds, reducing errors and processing time

• Faster reimbursements - automated approvals mean employees get paid back in days, not weeks

• All financial data stays within Microsoft 365 - Zero Trust security Model, SOC 2 compliant

• Deploy in under 10 minutes - integrates with existing M365 tools, no disruption to operations

• GCC & GCC High certified for US Federal government organizations

• Syncs with QuickBooks and Xero - approved expenses flow automatically into accounting systems

Integrations

Microsoft Teams

SharePoint

Outlook

QuickBooks

Xero

Power Automate

Power BI

Azure AD

Dynamics 365

Microsoft Copilot

Excel

Zoho Books



Pricing

Starting From
Per month · billed annually
\$74.99
Flexible plans for SMEs to enterprise. Special rates for nonprofits & govt-funded education.

Free Trial
14-days fully featured trial no credit card required. Available on Microsoft AppSource & Azure Marketplace.

Enterprise (50+ users)
Special volume pricing available. Purchase via Azure Marketplace or your Microsoft Enterprise Agreement.

Quick Specs

Deployment	100% Cloud (M365)
Setup Time	Under 10 Minutes
Platforms	Teams, SharePoint, Outlook
Currency	Multi-currency + FX auto-convert
Compliance	GCC, GCC High, SOC 2, GDPR
Accounting	QuickBooks, Xero
Security	Zero Trust Model
Mobile	Fully responsive

Customer Voice

“Expense Tracker 365 is a great app with excellent support. The advanced features make it a complete tool & has really improved our expense tracking and reporting workflow”

Pat Titzer.
Program Manager,
Adelaide, Australia

Top-Rated For

- G2 Top-Rated UI/UX

• AI Receipt Scanning

• Multi-Currency Support

• Native M365 Integration

• QuickBooks & Xero Sync

• GCC / GCC High Ready

Get Started Today